**Doffing Personal Protective Equipment Checklist for Highly Contagious Diseases**

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Health Care Provider (HCP) Signature Date/Time

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Trained Observer (TO) Signature Date/Time

Reminder: HCP do not perform CPR or fight with patients when wearing PPE

1. HCP will enter designated doffing area
2. Engaged Trained Observer (TO) in Personal Protective Equipment (PPE) who reads aloud each step of PPE removal, confirming each step visually that step has been performed properly before progressing to the next step. TO confirms the entire PPE removal process.
3. TO will remind HCP to avoid reflex actions that can put them at risk of contamination such as touching face and hair.
4. TO will inspect PPE for visible contamination cuts, tears, other before starting removal. If contamination is discovered, disinfect with EPA registered disinfectant wipes.
5. HCP will disinfect outer gloves using Alcohol Based Hand Cleaner (ABHC) and air dry.
6. Remove apron and discard into properly marked container.
7. Disinfect outer gloves with ABHC and allow to air dry.
8. Remove outer gloves and dispose of in properly marked container.
9. HCP inspect for cuts or tears on inner gloves and disinfect with ABHC and air dry. Don a new pair of outer gloves disinfecting with ABHC and air dry.
10. Remove face shield and hood at same time by pinching outside of plastic shield lifting forward and up while reaching to top of hood grasping the peak and pulling forward and up to remove shield and hood. It may be necessary to tilt head forward during removal. Once hood and shield are removed, discard into properly marked container.
11. Disinfect outer gloves with ABHC and allow to air dry.
12. Remove apron with cross arm method and discard into properly marked container.
13. Disinfect outer gloves with ABHC and allow to air dry.
14. HCP unfastens/unzips coverall. HCP removes coverall in a rolling fashion and stops immediately at foot level. Outer gloves are removed with the rolling removal of the coverall and will stay with the coverall.
15. HCP disinfects inner gloves with ABHC and allow to air dry.
16. HCP will remove each foot from the coverall maintaining shoe on foot, steps in the clean inside of the coverall.
17. HCP disinfects inner gloves with ABHC and allows to air dry.
18. HCP steps off coverall and carefully picks up coverall and discards into properly marked container.
19. HCP disinfects inner gloves with ABHC and allows to air dry.
20. HCP steps over to designated shoe bath cleaning area.
21. Remove N95 mask by grasping front of mask and remove by pulling forward and up. Be careful of hair nets and hair confining objects. Discard in properly marked container.
22. Disinfect inner gloves with ABHC and air dry.
23. Clean tops, sides and heel of shoes with ABHC wipes.
24. Disinfect inner gloves with ABHC and remove gloves discarding in properly marked container.
25. Step into shoe bath solution of 5 parts water to one part bleach solution and shuffle shoes in solution bath.
26. Step into clean are on the disposable absorbing cloth (Chux). Step out of shoes onto clean floor.
27. Don clean gloves and pick up shoes cleaning them thoroughly with ABHC/EPA registered Disinfectant Wipe. Then place the shoes in designated area to allow air drying.
28. Pick up disposable absorbing cloth and place in properly marked container.
29. Disinfect gloves with ABHC and allow to air dry. Remove gloves and place in properly marked container.
30. Disinfect hands with ABHC and allow to air dry.
31. TO inspects HCP in clean doffing area for any contamination. Any contamination discovered is disinfected. TO immediately notifies safety officer and infection preventionist before HCP leaves doffing clean area.
32. HCP removes hospital scrubs and socks, showers, and dons clean scrubs, socks, and shoes.
33. At end of each shift HCP to shower if HCP performed high risk patient care or housekeeping duties in high risk areas.